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VISALIA PUBLIC CEMETERY DISTRICT
1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181
REGULAR BOARD OF TRUSTEES' MEETING
Wednesday September 25, 2019 - 9 A.M. - CEMETERY OFFICE
AGENDA

CALL TO ORDER AND RECORD OF ATTENDANCE

PUBLIC COMMENT (LIMITED TO 5 MINUTES PER SPEAKER) See notices to the public in the boxes below

1. MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented during public comment cannot be discussed or acted upon by the board in this meeting.
2. For items on the agenda, the public is invited to make comments during the public comment period.
3. Any person addressing the board will be limited to a maximum of five (5) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
4. If there are more than 3 persons wishing to comment then time will be divided equally between all persons wishing to speak, so that everyone has the opportunity to address the Board.

REVIEW AND APPROVAL OF MINUTES FROM REGULAR MEETING ON August 21, 2019

CLOSED SESSION: 1. District Manager's Salary Schedule 2. Conference with District Manager - Existing Litigation Case#VCF360063 3. Conference with real property negotiator the District Manager regarding purchase of 618 N. Rinaldi

ACTION ITEMS: OPEN SESSION AGENDA ITEMS

1. Update and Report from Kris Gray re: Osiris software install
2. Policy updates --1. Bereavement 2. Drug and Alcohol
3. Change dates of November and December Board Meetings
4. Manager Report including Strategic Plan items
5. Burial count and workload report

FINANCIAL TRANSACTIONS:

Financial reports and ratification of expenses for August 2019 & District Credit Card Statement review

OTHER BOARD MATTERS

ADJOURNMENT

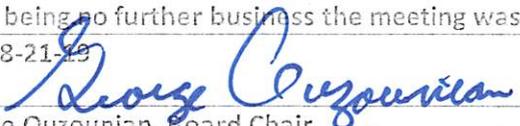
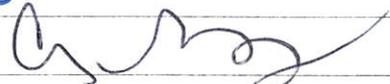
ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

CLOSED SESSION

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF OTHER PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION AS REQUIRING IMMEDIATE ATTENTION AND ARISING AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE IN ACCORDANCE WITH GOVERNMENT CODE 54957.1

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181

VISALIA PUBLIC CEMETERY DISTRICT
 BOARD OF TRUSTEES REGULAR MEETING
 WEDNESDAY, August 21, 2019 9:00 A.M.
 MINUTES

The meeting of the Board of Trustees was called to order at 9:05 a.m. by Chairperson Ouzounian. Other Board members present were; Philpot, Johnson, Link and Felts. Summers, DM was present. One member of the public was in attendance.	CALL TO ORDER AND RECORD OF ATTENDANCE
No comments	Public Comment
MMSC with the correction to change Johnson to Link and Board to Vice in the signature section. (Johnson/Philpot) All ayes.	Approval of Minutes regular meeting on 6-26-19
Summers gave the report and update along with her recommendations for moving forward. MMSC with the addition of trying to get volunteers from the public to assist with the clean-up. (Johnson/Link) All ayes.	Mosquito abatement update and report
Entered closed session at 9:20am Out of closed session at 10:20am	Closed Session, Public Employee performance evaluation response. And, Conference with legal counsel re: existing litigation case # VCF360063
MMSC (Link/Philpot) All ayes. Place Manager salary range and steps on next agenda.	Announcement from closed session
The report was presented. Investment account statements will be made available at meetings each quarter and Financial Oversight Committee will request exit interviews with the auditor.	Report on CSDA workshops attended by Summers
MMSC (Link/Philpot) All ayes. To add mandatory vacations to policy as presented.	Addition of mandatory vacations to policy
Link left the meeting at 10:45am	
Summers gave her report. There are 3 properties that may be for sale on Rinaldi.	Manager Report including Strategic Plan items
Summers presented the reports.	Burial count and workload report
MMSC (Johnson/Felts) All ayes. Accept Financial reports and credit card review as presented.	Financial Reports and Credit Card review
Board consensus to number each page of the board packet. The transfer of \$20,000 from the Pre-need account was discussed. Additional security lighting is being looked into for the VMG and the Pavilion.	Other Board Matters
There being no further business the meeting was adjourned at 11:17 am.	Adjournment
Date: 8-21-19	
 George Ouzounian, Board Chair	
 Cindy Summers, District Manager	