

**VISALIA PUBLIC CEMETERY DISTRICT
1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181
REGULAR BOARD OF TRUSTEES' MEETING
WEDNESDAY, JULY 27, 2016 - 9:00 A.M. - CEMETERY OFFICE**

AGENDA

- 1. CALL TO ORDER AND RECORD OF ATTENDANCE**
- 2. PUBLIC COMMENT (LIMITED TO 5 MINUTES PER SPEAKER)**
- 3. REVIEW AND APPROVAL OF MINUTES OF JUNE 29, 2016**

**NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD**

AT THIS TIME, MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented under this item cannot be discussed or acted upon by the board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for board consideration. Any person addressing the board will be limited to a maximum of five (5) minutes so that all interested parties have an opportunity to speak.

ACTION ITEMS:

- 1. ANNUAL UPDATE BY SANDRA WHEELER, WELLS FARGO ADVISOR**
- 2. PET CEMETERY UPDATE**
- 3. DISTRICT HOUSING UPDATE**
- 4. APPROVAL FOR SHIRLEY SALAS TO SEEK REELECTION TO CAPC BOARD**
- 5. STRATIGIC PLAN, UPDATE INCLUDING GROUNDS**
- 6. REVIEW PROGRESS OF NEW WEBSITE**
- 7. PRESENTATION OF 2016/2017 BUDGET**
- 8. DISTRICT ISSUED CREDIT CARD USAGE POLICY (NEW)**
- 9. VACATION POLICY (UPDATE)**
- 10. APPROVAL TO REPLACE RETIRING MANAGER DONA SHORES WITH DISTRICTMANAGER CINDY SUMMERS ON BANKING ACCOUNTS AND CREDIT CARD**
- 11. FEE INCREASE – (POSTPONED FROM JUNE MEETING)**

FINANCIAL TRANSACTIONS:

- 1. FINANCIAL REPORTS AND RATIFICATION OF EXPENSES FOR JUNE 2016**

**OPEN SESSION AGENDA ITEMS
NOTICE TO THE PUBLIC**

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTON DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

NOTICE TO THE PUBLIC

CLOSED SESSION

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF OTHER PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION AS REQUIREING IMMEDIATE ATTENTION AND ARISING AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE IN ACCORDANCE WITH GOVERNMENT CODE 54957.1

BOARD MATTERS

ADJOURNMENT

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181