

**VISALIA PUBLIC CEMETERY DISTRICT  
1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181  
REGULAR BOARD OF TRUSTEES' MEETING**

**Wednesday July 29, 2020 - 9 A.M. - CEMETERY CHAPEL with Trustees attendance in person or via teleconference**

**All in person attendees to maintain distancing guidelines and REQUIRED to wear face masks  
Anyone attending via teleconference should call the office prior to July 29<sup>th</sup> to give staff the phone number to use.**

**AGENDA**

**CALL TO ORDER AND RECORD OF ATTENDANCE**

**PUBLIC COMMENT (LIMITED TO 5 MINUTES PER SPEAKER) See notices to the public in the boxes below**

1. MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented during public comment cannot be discussed or acted upon by the board in this meeting.
2. For items on the agenda, the public is invited to make comments during the public comment period.
3. Any person addressing the board will be limited to a maximum of five (5) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
4. If there are more than 3 persons wishing to comment then time will be divided equally between all persons wishing to speak, so that everyone has the opportunity to address the Board.

**CLOSED SESSION with Real Estate Negotiator Jason Hutton Update 1018 W. Goshen apartments  
REVIEW AND APPROVAL OF MINUTES FROM REGULAR MEETING 6-24-20**

**ACTION ITEMS: OPEN SESSION AGENDA ITEMS**

1. Delta Vector - wide area larviciding for Ae. Aegypti mosquitoes
2. Update from LAFCO
3. Policy update – add Christmas Eve as a Holiday
4. Policy update – Reduction in Work (Layoff)
5. Update District Manager Contract
6. Change from semi-monthly payroll to bi-weekly payroll
7. RFP for walk through gates to be lockable
8. District Manager to address City Counsel regarding Hope Team
9. Report on Good Works Money from County of Tulare
10. Move Veterans Wall account to Stifel
11. Vote for Public Cemetery Association Board Members
12. Year-end Budget to Actual review
13. Manager Report including Strategic Plan items
14. Burial count and workload report

**FINANCIAL TRANSACTIONS:**

Financial reports and ratification of expenses for June 2020 & District Credit Card Statement review

**OTHER BOARD MATTERS ADJOURNMENT**

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

**CLOSED SESSION**

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF OTHER PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION AS REQUIRING IMMEDIATE ATTENTION AND ARISING AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE IN ACCORDANCE WITH GOVERNMENT CODE 54957.1

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181