

VISALIA PUBLIC CEMETERY DISTRICT
1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181
REGULAR BOARD OF TRUSTEES' MEETING
Wednesday May 29, 2019 - 9 A.M. - CEMETERY OFFICE
AGENDA – Revised on 5-17-19 & 5-22-19

CALL TO ORDER AND RECORD OF ATTENDANCE

PUBLIC COMMENT (LIMITED TO 5 MINUTES PER SPEAKER) See notices to the public in the boxes below

1. MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented during public comment cannot be discussed or acted upon by the board in this meeting.
2. For items on the agenda, the public is invited to make comments during the public comment period.
3. Any person addressing the board will be limited to a maximum of five (5) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
4. If there are more than 3 persons wishing to comment then time will be divided equally between all persons wishing to speak, so that everyone has the opportunity to address the Board.

1. REVIEW AND APPROVAL OF MINUTES FROM REGULAR MEETING ON April 24, 2019.
CLOSED SESSION: Public Employee Performance Evaluation – District Manager and Conference with District Manager – existing litigation case#VCF360063

ACTION ITEMS: OPEN SESSION AGENDA ITEMS

1. Annual update with Mark Marshall from GSRMA
2. Report by Valley Expetec and Discussion RE: Servers, System Security, Back-ups, IT Services and Software
3. Report regarding VMG security issues
4. Report regarding marker setting costs and fees for other cemeteries
5. Consideration of Recorder of minutes (Secretary to the Board)
6. Personnel Polices – update of hours of work and overtime and the Discrimination, Harassment , Accommodation and Workplace Violence polices
7. Private and Public Services procedure
8. Equipment and Vehicle depreciation funding
9. Date change needed for August Meeting
10. Manager update to current Strategic Plan & presentation of 2019/2020 plan
11. Manager Report
12. Presentation of 2019/2020 Budget
13. Burial count and workload report

FINANCIAL TRANSACTIONS:

Financial reports and ratification of expenses for April 2019 & District Credit Card Statement review

OTHER BOARD MATTERS ADJOURNMENT

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTON DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

CLOSED SESSION

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF OTHER PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION AS REQUIREING IMMEDIATE ATTENTION AND ARISING AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE IN ACCORDANCE WITH GOVERNMENT CODE 54957.1

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181