

VISALIA PUBLIC CEMETERY DISTRICT  
 1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181  
 REGULAR BOARD OF TRUSTEES' MEETING  
 Wednesday June 26, 2019 - 9 A.M. - CEMETERY OFFICE  
 AGENDA

CALL TO ORDER AND RECORD OF ATTENDANCE

PUBLIC COMMENT (LIMITED TO 5 MINUTES PER SPEAKER) See notices to the public in the boxes below

1. MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented during public comment cannot be discussed or acted upon by the board in this meeting.
2. For items on the agenda, the public is invited to make comments during the public comment period.
3. Any person addressing the board will be limited to a maximum of five (5) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.
4. If there are more than 3 persons wishing to comment then time will be divided equally between all persons wishing to speak, so that everyone has the opportunity to address the Board.

1. REVIEW AND APPROVAL OF MINUTES FROM SPECIAL MEETING ON MAY 21, 2019 AND REGULAR MEETING ON MAY 29, 2019.

CLOSED SESSION: Public Employee Performance Evaluation – District Manager

ACTION ITEMS: OPEN SESSION AGENDA ITEMS

1. Presentation of Mural design for final approval
2. Annual rotation of Board Positions
3. Evaluation of Board of Trustees by District Manager
4. IT services and Cemetery Software Proposal
5. 2019/2020 Annual Budget Presentation and Proposal including the strategic plan with project list, fee schedule and salary schedule
6. Purchase of new dump truck proposal
7. Personnel Policy update - Illegal Discrimination, Harassment, Retaliation, Accommodation and Bullying
8. Marketing Plan update
9. Manager update to current Strategic Plan 2018/2019
10. Manager Report
11. Burial count and workload report

FINANCIAL TRANSACTIONS:

Financial reports and ratification of expenses for May 2019 & District Credit Card Statement review

OTHER BOARD MATTERS

ADJOURNMENT

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

CLOSED SESSION

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF OTHER PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION AS REQUIREING IMMEDIATE ATTENTION AND ARISING AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE IN ACCORDANCE WITH GOVERNMENT CODE 54957.1

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181