

**VISALIA PUBLIC CEMETERY DISTRICT**  
**1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181**  
**REGULAR BOARD OF TRUSTEES' MEETING**  
**WEDNESDAY, June 28, 2017 - 9 A.M. - CEMETERY OFFICE**  
**AGENDA**

1. CALL TO ORDER AND RECORD OF ATTENDANCE
2. PUBLIC COMMENT (LIMITED TO 5 MINUTES PER SPEAKER)
3. REVIEW AND APPROVAL OF MINUTES OF May 31, 2017 and June 14, 2017

**NOTICE TO THE PUBLIC - PUBLIC COMMENT PERIOD**

AT THIS TIME, MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented under this item cannot be discussed or acted upon by the board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for board consideration. Any person addressing the board will be limited to a maximum of five (5) minutes so that all interested parties have an opportunity to speak.

**Closed Session: 1. Pursuant to Government Code Section 54956.9(d)(2) and subsection (e)(2). Exposure to one (1) potential action re: employee misappropriation of public funds, update by District Manager, Cindy Summers**  
**2. Evaluation of Performance<sup>3</sup> – District Manager, Cindy Summers, pursuant to Government Code Section 54957 (b), salary and compensation paid in the form of fringe benefits pursuant to Government Code Section 54957.6 (a) (b)**

**ACTION ITEMS:**

1. Announcements from Closed Session
2. RFP for Annual Audit
3. Election of Officers – 1 year terms – Chairperson, Vice Chairperson, Secretary
4. 2017/2018 Budget
5. Analysis of income/expense with worst case scenario, no burials
6. Reimbursement Policy
7. Post Avenue of Flags luncheon
8. MANAGER UPDATES TO STRATEGIC PLAN
9. MANAGER REPORT
10. BURIAL COUNT WORKLOAD REPORT

**FINANCIAL TRANSACTIONS:**

Financial reports and ratification of expenses for May 2017 & District Credit Card Statement review  
Other Board Matters

**OPEN SESSION AGENDA ITEMS**

**NOTICES TO THE PUBLIC**

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

**CLOSED SESSION**

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF OTHER PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION AS REQUIREING IMMEDIATE ATTENTION AND ARISING AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE IN ACCORDANCE WITH GOVERNMENT CODE 54957.1

**ADJOURNMENT**

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181

