

VISALIA PUBLIC CEMETERY DISTRICT
1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181
REGULAR BOARD OF TRUSTEES' MEETING
WEDNESDAY, JANUARY 25, 2017 - 9 A.M. - CEMETERY OFFICE
AGENDA

1. CALL TO ORDER AND RECORD OF ATTENDANCE
2. OATH OF OFFICE FOR REAPPOINTED TRUSTEES
3. PUBLIC COMMENT (LIMITED TO 5 MINUTES PER SPEAKER)
4. REVIEW AND APPROVAL OF MINUTES OF DECEMBER 16, 2016

NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD

AT THIS TIME, MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented under this item cannot be discussed or acted upon by the board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for board consideration. Any person addressing the board will be limited to a maximum of five (5) minutes so that all interested parties have an opportunity to speak.

CLOSED SESSION:

Conference with real property negotiator on 618 N. Rinaldi, Negotiating party Ramon & Maria Campos, concerning price. Initial Conference with real property negotiator on 818 N. Rinaldi Negotiating party Carolina Ruiz. Agency Negotiator for VPCD, Jason Hutton, a Broker with Mill Creek Management & Real Estate Sales.

ACTION ITEMS:

1. Date and time of February Board Meeting
2. Audit for fiscal 2015/2016
3. CAPC Annual Conference updates, rename newsletter and candidates for CAPC Board
4. CSDA Board Member Workshop and Ethics Training
5. Hosting of area meeting for CAPC
6. Quotes for employee life insurance
7. Job description for On Call Handyman
8. Burial Policy updated for clarity
9. Marker Policy updated to include Silent Hearts interment area
10. District Housing update
11. Review and Updates to Strategic Plan both Manager and Trustee
12. Manager Report

FINANCIAL TRANSACTIONS:

Financial reports and ratification of expenses for December 2016
District Credit Card Statement review
Other Board Matters

OPEN SESSION AGENDA ITEMS
NOTICES TO THE PUBLIC

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTON DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

CLOSED SESSION

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF OTHER PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION AS REQUIREING IMMEDIATE ATTENTION AND ARISING AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE IN ACCORDANCE WITH GOVERNMENT CODE 54957.1